

II- ADDITIONAL COURSES / VARIATION IN INTAKE

**APPLICATION FOR INTRODUCTION OF ADDITIONAL COURSES
AND / OR INCREASE / VARIATION IN INTAKE IN THE EXISTING
DIPLOMA LEVEL TECHNICAL INSTITUTIONS (IF APPLICABLE).**

(TO BE SUBMITTED TO THE DIRECTOR OF TECHNICAL EDUCATION
IN ORIGINAL, WITH A COPY TO THE REGIONAL OFFICER, AICTE,
BANGALORE)

DIRECTORATE OF TECHNICAL EDUCATION.
FORT. THIRUVANANTHAPURAM

NOTE:NO ANNEXURES SHOULD BE SUBMITTED EXCEPT DETAILS OF FACULTY
MEMBERS AS PER COLUMN 14 IN PART-1

PART-1

1. Name and Address of the Institution

Name		
Address	Permanent Location as approved by AICTE	Temporary Location (if applicable)
Village		
Taluk		
District		
Pin Code		
State		
STD Code		Phone No:
Fax No.		E-Mail
Web site		
Nearest Rly Station		
Nearest Airport		

2. Name and Address of the Society / Trust

Name			
Address			
Pin Code		STD Code	
Phone No.		Fax No.	
E-Mail		Website	

3. Name and Designation of the Head of the Institution (Principal /Director)

Name					
Designation		Qualification & Experience	Highest Degree	Specialization	Total Experience
STD Code		Phone No. (O)	Fax No		
STD Code		Phone No.(R)	Fax No		
E- Mail		Mobile No.			

4.Type of Technical Institution (Tick Whichever is applicable)

- i) University Dept./Constituent College of University / Deemed to be university
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

5. Information on Establishment of the Institution

- i) Year of Establishment
- ii) Date on which first approval was accorded by the Council
- iii) Year of commencement of the first batch
- iv) Details of Last extension letter with year of approval

6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details

- i) Whether the name of the Society has been changed yes No
- ii) Whether the name of the Institution has been changed yes No
- iii) Whether the Institution has changed its permanent location yes No
without AICTE approval.

7. Whether there is any Court Case filed by the Institution against AICTE which is in Progress? (Please tick () appropriate box)

Yes No

If yes, then give details with name of the Court, Write petition No. Subject Matter and Latest Status.

8. Name and Address of the Affiliating Body

Name			
Address			
Pin Code		Period of Affiliation	
STD Code		Phone No	
Fax No.		E-Mail / Website	

9. AICTE approved existing course (s)of study

AICTE Approved Intake during last 3 years									
Name of the Courses	Duration of the course (years)	Entry Level	Year of approval by AICTE	2009-2010		2008-2009		2007-2008	
				Sanctioned intake	Actual Admissions	Sanctioned intake	Actual Admissions	Sanctioned intake	Actual Admissions

10. Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved programmes ? If yes, give details yes No

A. Name of the other Institutions, which are sharing the facilities

B. Unapproved course (s) functioning in the college premises, its duration and intake

Sl. No	Courses	Approving Authority	Affiliating Body	Degree/ Diploma/ Certificate	Duration (years)	Sanctioned Intake	Actual Admission During 2007-08
TOTAL							

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval / Extension of Approval by AICTE

Sl. No	Deficiencies Communicated / Specific Conditions	Compliance Report

12. (i) Particulars of the Full Time

Principal / Director of the Institution

Name

Date of Birth

Academic qualifications (with field of specialization)

Details of Experience (Academic / Industrial)

Date of the Appointment in the present institution

13. Number of faculties for the existing programme (s)

Name of the Programme	Details of Faculty Available				Nature of Appointment (Regular / Adhoc / Temporary)
	Professors (Rs.16400-22400 scale)	Assistant professors / Readers (Rs. 12000-18000)	Lectures (Rs. 8000-13500)	Total	
Humanities & Science					

14. Details of the Full Time Teaching Faculty (Programme wise)

(Attach details in the Annexure as per format given in this table)

Name(s) of the Teaching faculty	Designation (Lecturer / Asst. Professor / Professor)	Qualification			Date of Birth	Total Experience (in years)	Date of Joining the Institution	Gross total salary / Scale of pay
		UG	PG	Doctorate				

15 Mode of selection of faculty:

21. Building

1. Available Built up area per student ----- 2. Total Built up Area -----

Particulars	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution (Sq.M)	Total Area Available (Sq.M)
Instructional Area (Carpet Area)			
Administrative Area (Carpet Area)			
Amenities (Carpet Area)			
Circulation & Others			
Total			

22. Instructional Area for the existing Programme(s)

Particulars	Number of Rooms available in the institution	Available carpet area of each room in Sq.M	Total Carpet Area in Sq.M
Class Rooms			
Tutorial Hall			
Drawing Hall (*)			
Computer Centre			
Library			
Laboratories & Workshop			
Total			

23. Land Availability

Land Category (Rural / District Head Quarter / State Capital / Metropolitan city)	Area required as per Land Category (Acres)	Total Area available (Acres)

(a) Whether the said land is demarcated by fencing / boundary wall for the institution

(Tick appropriate box)

Yes

No

(b) Whether the land is contiguous (Tick appropriate box) Yes No

If Not, Number of plots

Distance between the plots (Sq.M)

24. Availability of other facilities

Sl.No	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha		
2	Potable Water Supply System (own bore well / municipal corporation		
3	Electrical Generator (5kv, 5-10kv, 10-15kv,more than 20 kv		
4	Students' Canteen		
5	Students' Common Room (Boys / Girls)		
6	Hostel	Boys	
		Girls	
7	Principal's Quarters		
8	Digital Library		
9	Quarters for Faculty		
10	Guest House		
11	Parking facilities		
12	Gymnasium / indoor / outdoor stadium		
13	Transport facility for day scholars		
14	Reprographic facilities in the Institutions		
15	Barrier free environment for physically challenged		

25. Fee Structure of the Institution

Sl. No	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1	Admission Fee				
2	Tuition Fee				
3	University fee (Examination fee, Registration fee etc.)				
4	Hostel fee (Rent etc.)				
5	Laboratory fee				
6	Library fee				
7	Any other				
Total Fee					

PART- II

(Application for introduction of Additional course (s) and /or increase / Variation in take in the Existing Diploma level Technical Institutions, as applicable)

26. Information on Facilities for Proposed Increase in Intake / Introduction of additional course(s)

26.1 (i) Proposed Increase / Variation in take requested in the existing approved course (s)

Sl.No	Name of the Course	Existing Approved Intake	Additional Intake requested	Total Intake
TOTAL				

(ii) Additional Course (s) proposed to be introduced during academic year 2010-2011

Sl.No	Name of the Courses	Duration	Entry level	Proposed Annual Intake
Total				

26.2 Additional Facilities already created

	Available
Additional number of faculty members available / identified	
Additional Built-up area	
Additional Instructional Area	
Additional numbers of computers	
Additional number of books	
Additional number of laboratories	

Declaration:

I / We Solemnly declare that no information has been withheld and all the information provided in this application forms is correct. If any information is found to be incorrect or false, I / We understand that proposal shall be liable for rejection.

Name and Signature of the
Authorized Signatory of the
Institution with seal and date

NOTE: NO ANNEXURES SHOULD BE SUBMITTED EXCEPT DETAILS OF FACULTY MEMBERS AS PER COLUMN 14 IN PART I