

No.Spl.Cell/LDC/2009/1.

Office of the
Director of Technical Education,
Thiruvananthapuram.
Dated 13.10.2009.

CIRCULAR

Sub: Education - Technical - Preparation of Seniority list of LD Clerks -
Details called for - Reg.

Ref: Circular No.EG3/32139/2006 dated 29.3.2007.

It is proposed to prepare the Gradation List of LD Clerks in this Department for the period from 01.4.1988 to 31.3.2009 with reference to the rules of District-wise Recruitment. All Heads of Institutions are requested to furnish the details in the proforma attached, along with the following information.

1. No.of Sanctioned Posts of LDC/UDC.
2. No. of persons presently working
3. No. vacancies
4. The details of staff on deputation /LWA/ Suspension etc. (in the proforma)

The details shall be forwarded by return fax to **Administrative Assistant, Special Cell, Office of the Joint Controller of Technical Examinations, Kaimanam, Thiruvananthapuram.** Heads of Institutions may take utmost care to ensure the correctness of information by verifying relevant records personally.

Administrative Assistant (Special Cell)
For DIRECTOR OF TECHNICAL EDUCATION.

To
All Heads of Institutions.

Copy to:
The Administrative Officer, Directorate of Technical Education.