



GOVERNMENT OF KERALA

**PROSPECTUS
FOR ADMISSION TO DIPLOMA COURSES
IN THE POLYTECHNIC COLLEGES
UNDER
THE DIRECTORATE OF TECHNICAL EDUCATION**

2009-10

(Approved Vide G.O (Rt) No.624/09/H.Edn dated: 08/05/2009)

**DEPARTMENT OF TECHNICAL EDUCATION
THIRUVANANTHAPURAM**

IMPORTANT DATES

S. No	Activity	Date
1	Sale of Application forms	22-05-09
2	Last date for sale of Application	15-06-09 1 PM
3	Last date for receipt of completed applications	15-06-09 4 PM
4	Publication of Provisional Rank list & Trial Allotment	19-06-09
5	Last date for Appeal & Submitting Revised Options	23-06-09
6	Publication of Final Rank List & First Select List	24-06-09
7	Date of Admission based on First Select List	30-06-09
8	Publication of Second Select List	06-07-09
9	Date of Admission based on Second Select List	08-07-09
10	Admission Closes on	10-07-09

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1. Introduction

Prospectus for the admission to the Diploma courses 2009-10, which has been approved by the Government of Kerala, is published herewith. It contains general information and rules related to the admission and other connected matters. Candidates are required to go through the prospectus carefully and acquaint themselves with all the relevant information relating the admission. Prospectus issued for earlier years are not valid for the year 2009-10.

The prospectus sets out the rules and regulations for the selection and admission for the Six Semester Diploma courses conducted by various Polytechnic Colleges under the Department of Technical Education within the state of Kerala. Admissions to the above courses are regulated on the basis of merit as assessed by giving weightage to the marks/grades obtained in the qualifying examination.

This Prospectus is subject to modification/addition/deletion as may be deemed necessary by the Government.

2. Courses, Institutions & Seats

2.1 There will be two streams of diploma courses.

Stream 1 : Diploma in Engineering/Technology.

Stream 2 : Diploma in Commercial Practice.

2.2 The list of Polytechnic Colleges and the various courses/branches offered during the academic year 2009-10 is appended in Annexure – I

2.3 Categorization of Seats

2.3.1 **Merit Seats:** The seats against which the Department makes district wise allotment through the nodal Polytechnic Colleges. Merit seats are available in all the Government/Aided Polytechnic colleges.

2.3.2 **Management Seats:** These are the seats set apart in the aided institutions, to be filled up by the Management concerned. 15% of sanctioned intake of each branch is set apart under this category. This will be filled up by the management concerned from among the eligible applicants who are having eligibility conditions as laid down on clause 5 and selection list should be got approved by Regional Joint Director / Deputy Director of the respective region.

3. Duration of the Diploma courses

All the Diploma courses are of 6 semester duration spanning over a period of 3 years. In addition to this for Tool & Die Diploma Course Compulsory Twelve Month in plant training is also the part of the course.

4. Reservation of Seats

Reservation of seats under different categories are given below. The candidates must possess the requisite qualifications provided under clause 5 in the prospectus.

4.1 Reservation for the Persons with disabilities: 3% of the seats available in each branch are reserved for the candidates with disabilities as stipulated in section 39, chapter VI of the Persons with Disabilities Act 1995. The person with disability means person suffering from not less than 40% of disability (Loco motor disability, Hearing impaired and Blind or low vision) certified by the Medical Boards constituted by the Government of Kerala. Candidates applying in this category should also produce a certificate from a Government Medical Officer not below the rank of Assistant Surgeon to the effect that the candidate is fit enough to undergo the course. The selection of candidates under this category will be based on the merit in the index mark obtained and physical suitability, and not on the basis of the degree of disability.

4.2 Reservation for the THSLC Holders: 10% of the seats available in all Engineering / Technology branches (Stream I) are reserved for the THSLC holders.

4.3 Reservation for the ITI Certificate Holders: 5% of the seats available in all branches are reserved for the ITI certificate holders. ITI Holders in Engineering Trades will be considered for admission to Stream I Courses and Non Engineering Trades for Stream II Courses. The trades considered for this purpose under Stream I / Stream II is provided in Annexure IV.

4.4 Reservation for VHSE Candidates: 2% of the seats available in each branch, subject to a minimum of one seat in each branch in all the Polytechnic Colleges are reserved for the candidates who possess VHSE certificates in Engineering branches / Business & Commerce Group with eligibility for higher studies. The VHSE courses considered for this purpose under the Stream I / Stream II are provided in Annexure – IV.

4.5 Special Reservations

In addition to the sanctioned intake, Special Reservation seats are available in Polytechnic Colleges. The number of seats available under special reservation categories is given in Annexure V.

4.5.1 Reservation for Nominees – These are the seats set apart for the nominees of the Jammu & Kashmir, Union Territories - Andaman & Nicobar Islands, and Lakshadweep. **The concerned authorities will forward the nomination to the Director of Technical Education, Thiruvananthapuram** in a consolidated list. Piecemeal proposals will not be considered. Such candidates need not apply for this admission procedure.

- a. **Nominees from Union Territory of Andaman & Nicobar Islands [AN]:** These seats are reserved for the candidates of Union Territory of Andaman & Nicobar Islands. The nominations to these seats will be made by the Administration of the Union Territory.
- b. **Nominees from Lakshadweep [LD]:** These seats are reserved for the candidates of Lakshadweep. The nominations to these seats will be made by the Administration of the Union Territory.
- c. **Nominees from Jammu & Kashmir [JK]:** These seats are reserved for the candidates of Jammu & Kashmir. The nominations to these seats will be made by the Technical Education Director of Jammu & Kashmir.

4.5.2 Children of Ex-Servicemen [XS]: Seats are reserved for the children of Ex-servicemen belonging to Kerala state. Applicants to this category should invariably produce a certificate showing discharge from

the service from the military authorities or Rajya / Zillah Sainik Welfare Officer or other competent authority.

- 4.5.3 Dependant of Defence personnel, Killed/ Missing/ Disabled in action [DK]:** One seat is reserved for the Child / Widow of the defence person killed in action/ missing in action/ disabled either during war hostilities or in peace time. Applicants to this category should invariably produce a certificate showing he/ she is the son/daughter/widow of the defence person who was killed in action or missing in action or disabled from the military authorities or Zillah Sainik Welfare Officer or other competent authority. In the case of disabled personnel, the certificate should specify that the concerned person was/ is in receipt of disability pension.
- 4.5.4 Children of Serving Defence Personnel [SD]:** Seats are reserved for the children of serving defence personnel belonging to Kerala. They should produce a certificate from Military authorities showing that the applicant is the son/ daughter of serving defence personnel, with details of the station where he/she works at present. Certificate obtained for other purposes will not be considered.
- 4.5.5 Children of CRPF Personnel [CP]:** Seats are reserved for the children of serving in CRPF personnel from Kerala. They should produce a certificate from the officer commanding under whom they are serving, showing that the applicant is the son/ daughter of CRPF personnel, with details of the station where he/she works at present. Certificate obtained for other purposes will not be considered.
- 4.5.6 Anglo Indian Community [AI]:** The candidate claiming reservation under this quota should produce a certificate from the Village Officer/ Tahasildar to the effect that he/ she belong to Anglo Indian community. Such candidates need not produce the income certificate for claiming reservation under this quota.
- 4.5.7 Certificate holders in Textile Technology [TX]:** Certain seats in Textile Technology branch are reserved for the candidate having Textile Technology Certificate recognized by the State Board of Technical Education, Kerala state.
- 4.5.8 Nominees of Motor Vehicle Department [MD]:** Certain seats are reserved in Automobile Branch for the regular employees of Motor Vehicle department of Kerala State. **The nominations to these seats will be made by the concerned Department.** The distribution of seats is shown in Annexure V. The concerned authority will forward the nomination to the Director of Technical Education, Thiruvananthapuram in a consolidated list along with the Original applications. Piecemeal proposals will not be considered. Such candidates need not apply directly to the Polytechnic College.
- 4.5.9 Ceylon/Burma Repatriates [CB]:** Candidates seeking reservation under repatriates from Burma and Ceylon should furnish documentary evidence in support of the claim. In addition to this, a certificate issued by the Tahasildar or revenue authorities, showing clearly, the present domicile status of the repatriate should be produced.
- 4.5.10 Sports Quota [SP]:** The **candidates seeking admission under sports quota shall send filled in original application to the Director of Technical Education, Thiruvananthapuram- 695023** and photocopy of the application to the Secretary, Kerala Sports council, Thiruvananthapuram - 695001 before the last date of submission of the Application. The nominations to these seats will be made by the Kerala Sports Council. Application for sports quota will not be considered for selection under Merit quota. Such candidates who wish to apply under Merit Quota should submit separate application to the Principal of the Nodal Polytechnic College of the concerned district.
- 4.5.11 NCC Quota [CC]:** **The Candidates seeking admission under NCC quota should send original copy of the application to the Director of Technical Education, Thiruvananthapuram 695 023** and photocopy of the application to the NCC Directorate (Kerala & Lakshadweep), PB No 2212,

Thiruvananthapuram through the respective unit officer in which they have enrolled as cadet before the last date of submission of Application. Application for NCC quota will not be considered for selection under Merit quota. Such candidates who wish to apply under Merit Quota should submit separate application to the Principal of the Nodal Polytechnic College of the concerned district.

4.5.12 Orphan Quota [OR]: The candidates seeking admission in the Orphan quota should attach a certificate from a registered orphanage that he /she is an inmate of that institution along with the application.

4.5.13 Persons With Disabilities [PH], (under PWD Scheme): In addition to the reservation as per clause 4.1 certain seats are reserved at Government Polytechnic College, Kottayam and Sree Rama Government Polytechnic College, Thriprayar for Physically Disabled candidates. These candidates should produce certificate as per clause 4.1.

The candidates seeking admission under this quota should submit separate application to the Principals of the Concerned Polytechnic Colleges

4.6 Allotment of Remaining seats: Leaving the seats apart for Management Quota for the Aided Institutions and reservations (Cl. 4.1 to 4.4), the remaining seats will be distributed as mentioned below,

4.6.1 Open merit in the district: 64% of the seats will be filled up purely on merit in the district irrespective of the category/ community to which the candidate belongs.

4.6.2 The remaining 36% of the seats will be reserved for Socially and Educationally Backward Class (SEBC), scheduled Castes and Scheduled Tribes as given below.

S. No	Category	Code	% of seats
1	Ezhava / Thiyya	EZ	9%
2	Muslims	MU	8%
3	Kudumbi	KU	1%
4	Other Backward Hindus	OH	5%
5	Latin Catholics Other than Anglo Indians	LC	2%
6	Other Backward Christians (SIUC)	OX	1%
7	Scheduled Castes	SC	8%
8	Scheduled Tribes	ST	2%
	Total		36%

- Candidates belonging to SEBC whose annual family income is up to Rs. 4.5 Lakhs (Rupees Four lakhs and fifty thousand only) are eligible for the reservation under this category. The names of castes and communities under SEBC are given in Annexure VI.
- Candidates belonging to Ezhava, Muslim, Kudumbi, Other Backward Hindus, Latin Catholic other than Anglo Indian and Other Backward Christian communities claiming reservation under SEBC quota should invariably produce both community and income certificates obtained from the concerned Village Officer.
- Applicants claiming reservation under “Latin Catholic other than Anglo Indian” quota should produce a community certificate from the concerned Village officer specifying that they belong to “*Latin Catholic other than Anglo Indian Community*”.
- Reservation under SEBC for children of inter-caste married couples: Children of inter-caste married couple with either the father or mother belonging to a community included in SEBC list, or with father and mother belonging to different communities, both of which are included in the SEBC list, are eligible for reservation under SEBC. Such candidate should furnish “Inter-caste Marriage

Certificate” from the village officer in the proforma given in Annexure VII. They need not produce income certificate for claiming communal reservation. Candidates with father and mother belonging to different communities, both of which are included in the SEBC list, can avail communal reservation under any one of the communities of their parents, to be mentioned by the candidate in the relevant column of the application. (For example a candidate born out of inter-caste marriage between an Ezhava and a Muslim can claim the reservation benefits applicable either to Ezhava or Muslim only and not against both). The claim may be made in the application form will be final and cannot be changed subsequently.

- e. Candidates who are children of inter-caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per section 2 (ii) of GO(MS)No.25/2005/SCSTDD dated 20.06.2005 and as modified by GO(MS)No.109/2008/SCSTDD, dated 20-11-2008, if eligible for reservation under SEBC, will be granted the same, based on the community shown in the marriage certificate issued by the Revenue Officials.
- f. Candidates claiming reservation under Scheduled Castes / Scheduled tribes quota should obtain the caste/ community certificate from the concerned Tahsildar. The names of castes and communities under SC/ST categories are given in Annexure VI.

4.7 Other General rules for Reservation

- 4.7.1** The seats unavailed by the Scheduled Castes (SC) candidates will go to the Scheduled Tribes (ST) candidates and vice versa.
- 4.7.2** The seats unavailed by the SC/ST candidates shall be filled by “Other Eligible Community” (OEC) candidates. The seats that still remain unavailed will be filled from the candidates of Open Merit Quota.
- 4.7.3** If any seats in the reservation quota (Under Cl. 4.1 to 4.4) is left unavailed by the candidates belonging to the respective categories such seat shall be filled up by Open merit Quota.

5. Seats under Tuition Fee waiver Scheme of AICTE (Vide G.O (Rt)No:1657/2007/H.Edn, Dated 13.9.2007)

In addition to the sanctioned intake in Polytechnic Colleges, 10% of seats in each branch in every Polytechnic College are provided under the Tuition Fee waiver scheme for Women / Economically backward* and Physically challenged** meritorious students. The 10% seats provided additional to the sanctioned intake in each discipline shall be filled in the ratio 2:3:1 for Women / Economically backward (Annual family income less than Rs. 4,50,000) and Physically challenged students based on merit. In case of non availability of students of specific category as above, the benefit will be given to any other candidate of other categories covered by the scheme, according to merit.

* Candidates desirous of availing the seats under Tuition Fee Waiver Scheme for Economically backward categories (Irrespective of the communities) should submit self attested copy of the income certificate from concerned village officer to the effect that the Annual family income is less than Rs. 4,50,000 along with the application. The original of the certificate should be produced at the time of counseling

** Candidates desirous of availing the seats under Tuition Fee Waiver Scheme for Physically Challenged should submit self attested copy of certificate of disability from medical board and fitness certificate from the medical officer as mentioned in clause 4.1

6. Eligibility for Admission

- 6.1** All candidates who have passed SSLC/THSLC or equivalent examination, with eligibility for higher studies are eligible to apply for admission, subject to the following conditions.
 - a. The candidate should be a citizen of India.

- b. The candidate should be native of Kerala or undergone a qualifying examination from an institution in Kerala State or his/her parent is a permanent employee in Central/State/Quasi Government/Public Sector undertaking in Kerala State.
- 6.2 Candidate who has taken more than two chances to secure eligibility for higher studies in SSLC/THSLC or equivalent examinations is not eligible for admission. Appearances for “Betterment” or “SAY” Examination will not be considered as a chance.
- 6.3 For CBSE / ISCE candidates the marks obtained in Science is considered for calculating grade in science in the place of Physics and Chemistry.

7. General Conditions

- 7.1 For candidates who have secured eligibility for higher studies in the second chance, 0.5 score will be reduced from the Weighted Grade Point Average (WGPA).
- 7.2 For the admission of the candidates to Polytechnic Colleges, selection is done District-wise. Each district has a Nodal polytechnic College. List of Nodal Polytechnic Colleges is appended in Annexure - I. **Candidate should submit the filled in application to the Nodal Polytechnic College in that district where he wants to get an admission.** Candidates can apply for admission to more than one district with separate application for each district. **No inter district transfer will be permitted in first year.**
- 7.3 A weightage of 1 score will be added to the Weighted Grade Point Average (WGPA) to the candidates belonging to the districts of Kasaragod, Wayanad, Idukki, Pathanamthitta and Malappuram for admission to the Polytechnic Colleges in their native districts.
- 7.4 A candidate who has already secured admission for any one of the branches of Diploma course in a particular academic year and joined the course can apply and seek admission in the subsequent academic year in another branch. If selected again the candidate will be permitted to join in the first year class of the branch concerned and allowed to continue studies as a fresh candidate.
- 7.5 Uniforms for the students are compulsory. The uniform will be a combination of golden yellow shirt with black pants. Girl students are permitted to wear black churidar with golden yellow top.
- 7.6 In the case of candidates undergoing courses under MPEC system, transfer to non MPEC system will not be allowed even within the district after first term of MPEC system. Inter district and institutional transfer will be allowed only in second year of the diploma course as per G.O.(Rt) No. 654/03/H.Edn. dated 12.05.2003.
- 7.7 All candidates selected for admission and their guardians should give a combined undertaking in the prescribed format (Annexure IX) that he/she was not involved in any ragging activity in the past and that he/she would not indulge in it in future. If the undertaking is violated, the students would be liable to be expelled. **(Directives of the Hon. Supreme Court of India)**

8. Application Form

- 8.1 Application forms and prospectus can be had from the Principals of any Polytechnic Colleges in the state at a cost of Rs.100/- per copy. For scheduled Caste/ Scheduled Tribe candidates, it shall be Rs.50/-. For getting application forms through registered post the candidate should submit Demand Draft drawn in favor of Principal of concerned Polytechnic College for Rs.135/- or Rs.85/- as the case may be, for each form. Money Order / Cheque / Postal Order will not be accepted.
- 8.2 Those who apply under management quota for admission should submit the application to the Principal of the concerned Polytechnic College. Application for Management quota will not be considered for selection under Merit / Reservation quota. Such candidates who wish to apply under Merit/Reservation quota should submit separate application to the Principal of the Nodal polytechnic College of the district concerned.

8.3 Certificates/ Documents (self attested copies) to be submitted with the application

Sl. No	Purpose	Nature of the Certificate Required
1	To prove date of birth	Self attested copy of the relevant page of the SSLC / THSLC or equivalent examination.
2	To prove the qualifi-	Self attested copy of the mark list of SSLC /

	cation	THSLC or equivalent certificate.
3	To claim reservation under VHSE category	Self attested copy of the mark list of VHSE
4	To claim reservation under ITI category	Self attested copy of the mark list/certificate of ITI
5	To prove Domicile at the Districts specified in Cl. 7.3 to claim weightage.	Self attested copy of Nativity Certificate indicating the district in which the candidate belongs issued by the Village Officer / Tahsildar in the prescribed format (Annexure VIII).
6	To prove Nativity. (As Keralite)	<p>a. Self attested copy of relevant page of SSLC or equivalent showing the place of birth of the candidate in Kerala</p> <p style="text-align: center;">OR</p> <p>b. Self attested copy of relevant page of SSLC or equivalent showing the place of birth in Kerala of either of the Parents of the candidate with corroborative certificate to establish the relationship between the parent and the candidate.</p> <p style="text-align: center;">OR</p> <p>c. Self attested copy of the relevant page of Passport of the candidate issued by the Government of India, showing the place of birth in Kerala or of either of the parents of the candidate with corroborative certificate to establish the relationship between the parent and the candidate.</p> <p style="text-align: center;">OR</p> <p>d. Self attested copy of the certificate of birth from the competent authority (Panchayath / Municipality / Corporation) to register the birth of candidate or either of the parents (in which case corroborative certificate to establish the relationship between the parent and the candidate is necessary) place of birth in Kerala, to be issued by a competent authority.</p> <p style="text-align: center;">OR</p> <p>e. Self attested copy of the certificate of residence from the Village officer / Tahsildar of the effect that the candidate has been a resident of Kerala state for a period of five years with in a period of ten years.</p> <p style="text-align: center;">OR</p> <p>f. Self attested copy of the relevant page of SSLC or equivalent certificate to show that the candidate has undergone the qualifying examination from an institution in Kerala.</p> <p style="text-align: center;">OR</p> <p>g. Self attested certificate issued by the employer that any of the parents of the candidate is working in Central / State / Quasi Government / Public Sector undertaking in Kerala state, specifying the place and district in Kerala where</p>

		that firm/office is located.
7	To claim Community reservation.	a. Self attested copies of Community and Income certificates issued by Village Officer for claiming reservation SEBC/OEC categories. b. Self attested copy of Community certificate issued by the Tahsildar for claiming reservation under SC/ ST quota. c. Self attested copy of inter-caste marriage certificate in the prescribed format (Annexure VII). From the authorities concerned for reservation under SEBC or SC/ST as per the conditions specified in clause 4.6.2 (d) & (e)
8	To claim Special Reservation	Self attested copy of certificate from the competent authority in support of the special reservation claimed. (See clause 4.5)
9	To claim reservation under "Person with Disabilities"	Self attested copy of Medical certificate from the medical board as stipulated in clause 4.1
1	To claim reservation under the Tuition Fee Waiver scheme for Economically backward categories	Self attested copy of the income certificate from concerned village officer to the effect that the Annual family income is less than Rs. 4,50,000/-

Note

- a. Certificates without the signature and seal of the issuing authority or that are incomplete in one way or the other will be treated as defective and such certificates will not be considered for availing any reservation.
- b. **Documents or Certificates furnished after the submission of application will not be entertained under any circumstance. No opportunity will be given to include any details after the submission of the application.**

9. Submission of Application Forms:

- 9.1 The filled in application form with all documents & self addressed stamped acknowledgement card should reach the **Principal of the concerned Nodal Polytechnic College of the District** where the candidate seeks admission (the address of each nodal Polytechnic College is given in Annexure I) by Registered post/ Speed post/ Hand delivery, before the last date and time notified. **Belated application will be rejected.**
- 9.2 Application if sent by post should be registered/ speed post with acknowledgement due. Cover containing the application form should be super scribe as "**Application for admission to Diploma courses 2009-2010**"
- 9.3 Any wrong information given in the application will liable to cancel claim. The respective Nodal Polytechnic College Principal will not be responsible for any inconvenience caused due to Wrong/ Incorrect/ Incomplete entry/ Delay in transit of the application form.

Applications against the seats reserved for Nominees from Jammu & Kashmir, Union Territories – Andaman & Nicobar Islands, Lakshwadeep, Motor Vehicles Department, NCC Quota, Sports Quota should be submitted to the concerned authorities as contained in clause 4.5.

10. Selection of Candidates

10.1 Selection of the candidate is based on the grading in SSLC/ THSLC or equivalent Examination. For the students who have passed qualifying examination under the old scheme (Prior to Grading system), marks are to be converted to 9 point absolute grade.

a. Grade / Mark is to be converted to 9 point absolute scale as follows,

Grade	A+	A	B+	B	C+	C	D+
% of Marks	>=90	>=80	>=70	>=60	>=50	>=40	>=30
Point	9	8	7	6	5	4	3

Note: For those who have passed the qualifying examination under the old scheme (Prior to Grading system), and with Marks for individual papers with less than 30%, and have the eligibility for higher studies, will be considered to have passed the paper in D+ grade for calculating the score in 9 point absolute scale.

b. The **Total Grade Value (TGV)** is to be calculated by adding all the points thus obtained for all the papers.

c. **Calculation of Weighted Grade Point Average (WGPA) & Index**

Weighted Grade Value for Stream I = Sum of Grade Values for Physics,
Chemistry & Mathematics*

Weighted Grade Value for Stream II = Sum of Grade Values for
Mathematics* & English*

$$\text{Weighted Grade Point Average (WGPA) for Stream I} = \frac{\text{Total Grade Value} + 2 \times (\text{Weighted Grade Value for Stream I})}{\text{Total no of Papers} + 2 \times (\text{Total no of papers to which weightage is given})}$$

$$\text{Weighted Grade Point Average (WGPA) for Stream II} = \frac{\text{Total Grade Value} + 2 \times (\text{Weighted Grade Value for Stream II})}{\text{Total no. of papers} + 2 \times (\text{Total no. of papers to which weightage is given})}$$

Index Score for Stream 1 = WGPA for Stream 1 + Bonus Points[#] – Penal Points^{\$}

Index Score for Stream 2 = WGPA for Stream 2 + Bonus Points[#] - Penal Points^{\$}

Note

* Grades / Marks of all papers of a subject will be considered separately if the subject has more than 1 paper in the qualifying examination.

Bonus point of 1 will be added to WGPA, for calculating the index, for candidates belonging to the districts mentioned in clause 7.3, for admission to Polytechnic Colleges in their native districts.

\$ Penal Point of 0.5 will be deducted from WGPA, for calculating the index, for candidates who have passed the qualifying examination in second chance.

10.2 Preparation of rank lists:

- The rank list of **Stream I** courses will be prepared on the basis of **Index Score for Stream 1** calculated and the admission will be done strictly according to this rank list for these courses.
- The rank list of **Stream II** courses will be prepared on the basis of **Index Score for Stream 2** calculated and the admission will be done strictly according to this rank list for these courses.

c. Resolution of Tie while ranking:

For the purpose of resolution of Tie in both the streams, **Average Weighted Grade Value (AWGV)** for that stream is taken. It is obtained by dividing the Weighted Grade Value considered for stream with the number of papers considered for calculating **WGV**.

- i. Stream I:** In the case of tie in the W GPA for stream I, candidates with **higher score in the AWGV for stream I** will be placed higher in the ranking. If the tie still exists candidates with **higher Average Grade Point in Mathematics** (Average Grade Point of different papers if more than one paper is included for the subject in qualifying examination) will be placed higher in the ranking. In case, tie exists further, **Higher Average Grade Point in Physics** (Average Point of different papers if more than one paper is included for the subject in qualifying examination) will be considered. If the tie exists further, higher **Average Grade Point in English** (Average Point of different papers if more than one paper is included for the subject in qualifying examination) will be considered. If there is still a tie, **the age** of the candidate will be taken into account and the older will be placed higher in the ranking than the younger.
- ii. Stream II:** In the case of tie in the W GPA for stream II, candidates with **higher score in the AWGV for stream II** will be placed higher in the ranking. If the tie still exists candidates with **higher Average Grade Point in Mathematics** (Average Point of different papers if more than one paper is included for the subject in qualifying examination) will be placed higher in the ranking. In case, tie exists further, Higher **Average Grade Point in English** (Average Point of different papers if more than one paper is included for the subject in qualifying examination) will be considered. If there is still a tie, **the age** of the candidate will be taken into account and the older will be placed higher in the ranking than the younger.

10.3 Candidates are advised to verify the Provisional Rank lists published in the Nodal Polytechnic College / Web site and other Polytechnic Colleges under the Nodal Polytechnic College in the concerned district and satisfy themselves regarding their position in the list, such as inclusion under different categories, eligibility for Community / Special reservation, Option details submitted, etc. If candidate has any complaint with regard, candidate should approach the Principal of the Nodal Polytechnic College in that district with **specific request within 2 Days after publication of the list, for necessary action. Complaint received thereafter will not be entertained.**

10.4 Along with the Publication of Provisional Rank list, a Trial allotment will be done. The candidate can check the trial allotment from Nodal Polytechnic College / Web site and other Polytechnic Colleges to get an idea about the chances of getting allotment to a course and college based on options exercised along with the application form and the rank of the candidate. **Inclusion in Trial allotment list does not Guarantee that the candidate will get an allotment in a Polytechnic College and Course.** The candidate has the facility to submit revised options if required, to the Principal of the Nodal Polytechnic College in the prescribed form, **within 2 Days after publication of the Trial Allotment, for necessary action. Revised options received thereafter will not be entertained.**

10.5 Final Rank list and First allotment will be based on the Rank of the candidate & Options/Revised options received.

10.6 Inclusion of name in the rank list will not entitle the applicant for admission for the course, unless the applicant satisfies the rules regarding the eligibility for admission as laid down in the Prospectus. Furnishing of false particulars would result in the forfeiture of the candidature, as well as cancellation of admission to the course. If any information or documents furnished along with the application by a candidate are found false or ineligibility for admission detected before or after admissions, candidature of the applicant will be withdrawn and admission if any given will be cancelled.

11. Centralised Allotment Process

- 11.1 The allotment to the Polytechnic Colleges shall be based on the options exercised by the applicant in the application form. Applicant can exercise options to any number of courses in the district he/she desires, giving the combination of Institution code and course code.
- 11.2 Allotment will be made district wise at the Nodal Polytechnic College and published in the Website www.polyadmission.org. Applicants can verify his/her position in the rank list/allotment details from the web site using his/her Application Number / Registration Number / Combination of Name & Date of Birth. Separate Memo will not be sent to the applicants selected.
- 11.3 Candidates are advised to strictly observe the date and time of his/ her appearance for the admission at the allotted Polytechnic College. **No extension of time for reporting to the college will be granted under any circumstances.** A candidate who does not turn up for the admission as per allotment, at the Polytechnic College and time notified, will forfeit his/ her chance for admission. However he/she may submit a request to the Principal of the Polytechnic College to which he is allotted, for retaining his/her claims for higher options. Such applications should reach the concerned Principal on or before the scheduled date of admission. Applicants who have not turned up for admission or have not submitted the request will forfeit his claim for admission in the academic year 2009-10. However, if a candidate is not able to attend the college on admission date on genuine grounds, the parent/ guardian, or any authorized person can act as proxy at the risk of the candidate on production of authorization letter in the form given in Annexure X.
- 11.4 **Cancellation of Higher Options after Joining a Polytechnic College:** Candidates who join the Polytechnic College on the dates specified can cancel their remaining higher options fully or partially on the date of admission by submitting the request to the Principal of Polytechnic College where he joins.
- 11.5 **Future Allotments:** An applicant who joins the Polytechnic College on allotment to a course of his lower option and has not cancelled his higher options, will be considered for allotments to higher options in future allotments. **It shall be mandatory for the applicant to accept such allotments.**

11.6 Documents to be produced at the time of Admission

S. No	Purpose	Nature the of Certificate Required
1	To prove date of birth	Original certificate of SSLC / THSLC or equivalent examination.
2	To prove the qualification	Original mark list of qualifying examination SSLC / THSLC or equivalent with a Photocopy of it.
3	To avail reservation for ITI / VHSE	Original ITI / VHSE Mark list / Certificate as the case may be.
4	To prove Domicile at specified districts to avail weightage. ref. cl. 7.3	Original of Nativity Certificate indicating the district in which the candidate belongs issued by the Village Officer in the prescribed format (Annexure VIII).
5	To prove nativity as Keralite	Original of Certificates required as per cl. 8.3
6	To avail community reservation as SC/ST	Original of the Community certificate issued by the Tahsildar concerned.
7	To avail community reservation as SEBC / OEC	Original of the Community certificate and Income certificate issued by the Village Officer concerned.
8	To avail Community reservation as SEBC / SC / ST for the children of Inter caste marriage	Original of Inter caste marriage certificate in the prescribed format (Annexure VII) from the authorities concerned.

	couples	
9	To avail special reservation under Cl. 4.5	Original certificates from the competent authority in support of the special reservation claimed.
10	To avail reservation under “Person with Disabilities”	a. Medical certificate from the medical board constituted by Govt. of Kerala to prove disability of minimum 40% b. Fitness certificate from Govt. Medical officer not below Asst. Surgeon to the effect that the candidate is fit enough to undergo the course chosen in the Polytechnic College.
11	To avail reservation under the Tuition Fee Waiver scheme for Economically backward categories	Original of the income certificate from concerned village officer to the effect that the Annual family income is less than Rs. 4,50,000
12	To attend admission in absentia.	Authorization letter in prescribed format. Annexure X

Note: Any other documents mentioned in the allotment process is to be produced at the time of admission. Candidates **WILL NOT** be given any chance to produce the original documents / certificates after the date of admission.

12. Fees

12.1 Fees for the various courses in Government/ Aided Colleges will be as follows.

	Diploma Courses other than MPEC Scheme	Diploma Courses under MPEC Scheme
Admission Fee (At the time of Admission)	Rs. 120	Rs. 120
Tuition Fee	Rs. 600 / Semester	Compulsory Course: Rs. 30 per Credit. Elective course : Rs 40 per credit.
Special Fee (Revenue Portion)	Rs. 360 / Year (Remit in the beginning of odd semester)	Rs. 350 / Year (Remit in the beginning of odd semester)
Special Fee (PD Portion)	Rs. 350 / Year (Remit in the beginning of odd semester)	Rs. 400 / Year (Remit in the beginning of odd semester)
Student Amenities Fee	Rs. 300 / Year (Remit in the beginning of odd semester)	Rs. 300 / Year (Remit in the beginning of odd semester)
Caution Deposit	Rs 250/- (Remit at the time of Admission)	Rs 500/- (Remit at the time of Admission)

12.2 Fees once remitted will not be refunded under any circumstances.

12.3 All the students whose family annual income from all sources up to Rs. 42000/- will be eligible for appropriate educational concession.

12.4 All the students selected under the “Tuition Fee Waiver Scheme” will be exempted from the payment of Tuition Fee. They will have to pay all other fee if they are not eligible for fee concession as per clause 12.3

12.5 Candidates who are Diploma holders or who have completed the course and become eligible for appearing for the examination for one diploma course, seeking admission to another branch will have to pay the tuition fees @Rs.12000/- per annum. Also such candidates will not be given exemption from appearing any of the subjects either in the First year or in the subsequent semesters.

Any other items not specifically covered in this prospectus will be decided by the undersigned and it shall be final.

Sd/-
Senior Joint Director(Polytechnic Stream)
Department of Technical Education.

ANNEXURE I
LIST OF POLYTECHNIC COLLEGES AND COURSES

istrict	Sl. No	Inst. Code	Name of Institution	Branch	No. of Seats**	Total Seats**
Thiruvananthapuram	1	T1	Central Polytechnic College*, Vattiyoorkkavu, Thiruvananthapuram. Ph: 0471-2360391	Civil Engineering	50	350
				Mechanical Engineering	60	
				Electrical & Electronics Engineering	60	
				Electronics Engineering	60	
				Textile Technology	60	
	Computer Engineering	60				
	2	T2	Women's Polytechnic College Kaimanom Thiruvananthapuram. Ph. 0471-2491682	Electronics Engineering	50	210
				Computer Engineering	60	
				Instrument Technology	40	
				Commercial Practice	60	
	3	T3	Government Polytechnic College Neyyattinkara (Courses under MPEC System) Ph: 0471-2222935	Electronics & Avionics	50	270
				Electronics & Instrumentation	50	
				Electronics & Communication	60	
				Computer Engineering	60	
				Computer Application & Business Management	50	
4	T4	Government Polytechnic College Nedumangad Ph:0472-2802686	Computer Engineering	50	150	
			Electronics Engineering	50		
			Computer Hardware Maintenance	50		
5	T5	Government Polytechnic College Attingal Ph: 0470 - 2622643	Mechanical Engineering	40	180	
			Automobile Engineering	40		
			Computer Hardware Maintenance	60		
			Electrical & Electronics Engineering	40		
Kollam	6	Q1	Government Polytechnic College* Punalur Ph: 0475 – 2228683, 2783040	Electronics Engineering	60	160
				Computer Engineering	60	
				Computer Application & Business Management	40	
	7	Q2	Sree Narayana Polytechnic College Kottiyam Ph: 0474 -2530043	Civil Engineering	70	240
				Mechanical Engineering	70	
				Electrical & Electronics Engineering	70	
8	Q3	Government Polytechnic College Ezhukone Ph: 0474 – 2484068	Electronics Engineering	30		
			Mechanical Engineering	40	120	
			Electronics & Communication	40		
Computer Hardware Maintenance	40					
Pathanamthitta	9	P1	Government Polytechnic College* Vennikulam Ph: 0469-2650228	Civil Engineering	30	200
				Electronics Engineering	60	
				Automobile Engineering	50	
				Computer Engineering	60	
	10	P2	Government Polytechnic College Adoor Ph: 04734-231776	Mechanical Engineering	50	130
				Architecture	40	
				Polymer Technology	40	
	11	P3	N.S.S Polytechnic College Pandalam Ph: 04734-259634	Civil Engineering	70	280
				Mechanical Engineering	70	
				Electrical & Electronics Engineering	70	
				Electronics & Communication	30	
				Computer Engineering	40	
12	P4	Government Polytechnic College Vechoochira Ph: 04735-266091	Electronics Engineering	40	120	
			Computer Engineering	40		
			Biomedical Engineering	40		

appuzha	13	A1	Government Polytechnic College* Cherthala 0478-2813427	Computer Hardware Maintenance	60	170
				Electronics & Instrumentation	50	
				Electronics Production Technology	60	
	14	A2	Carmel Polytechnic College Alappuzha 0477 - 2287825	Civil Engineering	60	180
				Mechanical Engineering	60	
				Electrical & Electronics Engineering	60	
15	A3	Women's Polytechnic College Kayamkulam. Ph:0479 -2443513	Electronic Engineering	60	120	
			Commercial Practice	60		
Kottayam	16	K1	Government Polytechnic College* Nattakam, Kottayam 0481-2361884	Civil Engineering	50	330
				Mechanical Engineering	60	
				Electrical & Electronics Engineering	50	
				Electronics Engineering	60	
				Polymer Technology	60	
	Commercial Practice	50				
17	K2	Government Polytechnic College Pala Ph: 04822-200802	Electronics Engineering	50	150	
			Computer Engineering	50		
			Instrument Technology	50		
18	K3	Government Polytechnic College Kaduthuruthy Ph: 04829-283680	Electronics Engineering	50	150	
			Computer Engineering	50		
			Computer Hardware Maintenance	50		
Idukki	19	I1	Government Polytechnic College* Muttom Ph: 04869-255083	Civil Engineering	40	270
				Mechanical Engineering	50	
				Electrical & Electronics Engineering	60	
				Electronics Engineering	60	
	20	I2	Government Polytechnic College Vandiperiyar, Kumily 04869-253710, 200009	Computer Engineering	60	130
				Computer Engineering	50	
				Computer Application & Business Management	40	
	21	I3	Government Polytechnic College Nedumkandam 04868-234082	Electronics Engineering	50	150
Computer Engineering				50		
22	I4	Government Polytechnic College Purappuzha, 04862-274126, 274704	Computer Hardware Maintenance	50	80	
			Computer Engineering	40		
Ernakulam	23	E1	Government Polytechnic College* Kalamassery Ph: 0484 – 2555356	Information Technology	40	360
				Civil Engineering	40	
				Mechanical Engineering	50	
				Electrical & Electronics Engineering	50	
				Automobile Engineering	50	
				Chemical Engineering	50	
	Computer Engineering	60				
	24	E2	Women's Polytechnic College Ernakulam Ph: 0484 - 2556624	Electronics Production Technology	60	200
				Architecture	30	
				Electronics Engineering	60	
				Computer Engineering	60	
	25	E3	Government Polytechnic College Kothamangalam Ph: 0485 – 2570287	Commercial Practice	50	200
				Civil Engineering	30	
				Mechanical Engineering	50	
26	E4	Government Polytechnic College Perumbavoor 0484 - 2649251	Electronics Engineering	60	140	
			Computer Engineering	60		
			Mechanical Engineering	40		
				Electronics & Communication	50	
				Computer Engineering	50	

Thrissur	27	R1	Maharajah's Technological Institute* Thrissur Ph: 0487 – 2333290	Civil Engineering	60	290
				Mechanical Engineering	60	
				Electrical & Electronics Engineering	60	
				Electronics Engineering	60	
				Computer Engineering	50	
	28	R2	Sree Rama Government Polytechnic College, Thriprayar. Ph: 0487 - 2391239	Civil Engineering	50	260
				Mechanical Engineering	50	
			Electrical & Electronics Engineering	50		
			Electronics Engineering	50		
29	R3	Thiagarajar Polytechnic College Alagappanagar Ph: 0480 – 2751346	Civil Engineering	70	210	
			Mechanical Engineering	70		
			Electrical & Electronics Engineering	70		
30	R4	Government Polytechnic College, Koratty Ph: 0480-2733974	Electronics & Instrumentation	50	130	
			Textile Technology	40		
			Polymer Technology	40		
31	R5	Government Polytechnic College Kunnankulam Ph: 04885-226581	Tool & Die Engineering	40	140	
			Electronics & Communication	50		
			Computer Engineering	50		
32	R6	Women's Polytechnic College Thrissur Ph: 0487 – 2449182	Electronics Engineering	60	180	
			Computer Engineering	60		
			Commercial Practice	60		
33	R7	Government Polytechnic College Chelakkara Ph: 04884 – 252119	Electronics Engineering	50	150	
			Computer Engineering	50		
			Computer Hardware Maintenance	50		
Palakkad	34	G1	Government Polytechnic College* Palakkad. Ph: 0491-2572640	Civil Engineering	50	270
				Mechanical Engineering	50	
			Electronics Engineering	60		
			Computer Hardware Maintenance	60		
			Instrument Technology	50		
35	G2	Government Polytechnic College & Institute of Printing Technology Shoranur. Ph: 0466-2220450	Electronics Engineering	50	180	
			Computer Engineering	60		
			Printing Technology	70		
Malappuram	36	M1	Government Polytechnic College* Perintalmanna Ph: 04933 - 227253	Civil Engineering	50	210
				Mechanical Engineering	50	
				Electrical & Electronics Engineering	50	
				Electronics Engineering	60	
	37	M2	Government Polytechnic College, Thirurangadi Ph: 0494 - 2401136	Electronics Engineering	50	150
				Electronics & Communication	50	
				Computer Engineering	50	
	38	M3	SSM Polytechnic College, Tirur. Ph: 0494-2422234, 2420580	Civil Engineering	50	320
				Mechanical Engineering	60	
				Electrical & Electronics Engineering	60	
				Electronics Engineering	60	
				Computer Engineering	40	
			Automobile Engineering	50		
39	M4	Women's Polytechnic College, Kottakkal (Courses under MPEC System) Ph: 0494 - 2546150	Electronics Engineering	60	200	
			Electronics & Instrumentation	60		
			Electronics & Communication	40		
			Computer Application & Business Management	40		

Kozhikode	40	Z1	Kerala Government Polytechnic College,* Kozhikode. Ph: 0495 - 2383924	Civil Engineering	50	320	
				Mechanical Engineering	60		
				Electrical & Electronics Engineering	60		
				Chemical Engineering	40		
				Computer Engineering	60		
				Tool & Die Engineering	50		
Kozhikode	41	Z2	Women's Polytechnic College, Kozhikode, 0495 - 2370714	Electronics Engineering	60	110	
				Commercial Practice	50		
Kannur	42	C1	Government Polytechnic College, Kannur.* Ph: 0497 - 2835106	Civil Engineering	50	330	
				Mechanical Engineering	60		
				Electrical & Electronics Engineering	60		
				Electronics Engineering	60		
				Textile Technology	60		
				Wood & Paper Technology	40		
	43	C2	Government Polytechnic College, Mattannur 0490 - 2472505	Mechanical Engineering	50	160	
				Electronics Engineering	60		
				Electronics & Instrumentation	50		
	44	C3	Residential Women's Polytechnic College, Payyannur (Courses under MPEC System) Ph: 04985 - 203001	Electronics & Communication	60	230	
				Electronics & Instrumentation	60		
				Computer Engineering	60		
				Computer Application & Business Management	50		
Wayanad	45	W1	Government Polytechnic College* Meenangadi. Ph: 04936 - 247420	Civil Engineering	60	240	
				Mechanical Engineering	60		
				Electrical & Electronics Engineering	60		
				Electronics Engineering	60		
46	W2	Government Polytechnic College Meppadi Ph: 04936 - 282095	Electronics Engineering	50	150		
			Computer Engineering	50			
			Computer Hardware Maintenance	50			
Kasaragod	47	S1	Government Polytechnic College,* Kasaragod. Ph: 0467 - 2234020	Mechanical Engineering	50	220	
				Electrical & Electronics Engineering	50		
				Electronics Engineering	60		
				Computer Engineering	60		
	48	S2	Swamy Nithyananda Polytechnic College, Kanhangad Ph: 0467 - 2203110	Civil Engineering	50	150	
				Mechanical Engineering	50		
				Automobile Engineering	50		
	49	S3	Government Polytechnic College, Thrikkaripur. Ph: 0467 - 2211400	Electronics Engineering	50	140	
				Computer Engineering	50		
				Computer Application & Business Management	40		

Note :

* Nodal Polytechnic College

** 10% of seats in excess of sanctioned intake allotted for tuition fee waiver scheme of AICTE.

ANNEXURE II**Branches & Codes**

Sl. No	Branch	Code
1	Civil Engineering	CE
2	Mechanical Engineering	ME
3	Electrical & Electronics Engineering	EE
4	Electronics Engineering	EL
5	Chemical Engineering	CH
6	Automobile Engineering	AU
7	Textile Technology	TT
8	Computer Engineering	CT
9	Instrument Technology	IT
10	Polymer Technology	PL
11	Computer Hardware Maintenance	CM
12	Tool & Die	TD
13	Electronics Production Technology	EP
14	Architecture	AR
15	Electronics & Communication	EC
16	Electronics & Instrumentation	EI
17	Wood & Paper Technology	WP
18	Printing Technology	PT
19	Bio Medical Engineering	BM
20	Electronics & Avionics	EA
21	Information Technology	IF
22	Computer Application & Business Management	CB
23	Commercial Practice	CP

ANNEXURE III**Community & Codes**

S. No	Community	Code
1	Ezhava / Thiyya	EZ
2	Muslims	MU
3	Kudumbi	KU
4	Latin Catholics. (Other than Anglo Indians)	LC
5	Other Backward Christians (SIUC)	OX
6	Scheduled Castes	SC
7	Scheduled Tribes	ST
8	General Categories	GN
9	Other Backward Hindus	OH

ANNEXURE IV**VHSE Courses Considered for selection under VHSE quota****a. Stream I**

S. No	Course	Code
1	Civil Construction & Maintenance	1
2	Maintenance and Repairs of Two Wheelers and Three Wheelers	2
3	Maintenance and Repairs of Radio and Television	3
4	Maintenance and Repairs of Automobiles	4
5	Maintenance and Repairs of Domestic Appliances	5
6	Mechanical Servicing (Agro Machinery)	6
7	Refrigeration and Air conditioning	7
8	Electroplating	8
9	Printing Technology	9
10	Rubber Technology	10
11	Textile Dyeing and Printing	11
12	Textile Weaving	12
13	Data Processing and Console Operation	13
14	Computer Science	14
15	Horology	15
16	Plastic Materials and Products	16
17	Fishing craft and Gear Technology	17
18	Maintenance and Repairs of Bio Medical Equipments	18
19	Maintenance and Operation of Marine Engines	19
20	Computer Application	20

b. Stream II

S. No	Course	Code
1	Office Secretaryship	21
2	Accountancy and Auditing	22
3	General Insurance	23
4	Marketing & Salesmanship	24
5	Reception, Book Keeping and Communication	25
6	Catering & Restaurant Management	26
7	Banking Assistance	27

Institution.	Branch	SP	LD	CC	BR	CR	OR	AN	XS	SD	JK	CP	DK	MD	TX	AI	PH
IPT & GPT, Shoranur	PT		2				1										
Govt. Polytechnic College, Kasaragod	ME			1													
	EE			1	1	1											
Govt. Polytechnic College, Mattannur	ME	1		1													
Govt. Polytechnic College, Perintalmanna	CE									1							
	EE	1															
Govt. Polytechnic College, Kumily	EL	1		1			1										
	CT						1										
	CB						1										
Govt. Polytechnic College, Punalur	EL	1					1										
	CT			1			1										
	CB						1										
Govt. Polytechnic College, Thrikaripur	CT	1		1			1										
	EL						1										
	CB						1										
Govt. Polytechnic College, Vennikulam	EL			1													
	AU								1					1			
	CE								1								
Women's Polytechnic College, Thiruvananthapuram	EL	1		1													
	IT	1															
	CP	1															
Women's Polytechnic College, Thrissur	EL			1													
	CP			1													
Govt. Polytechnic College, Vechoochira	CT	1					1										
	EL			1			1										
	BM						1										
Govt. Polytechnic College, Muttom	CE			1													
Govt. Polytechnic College, Attingal	ME			1					1								
	AU			1						1	1	1					
Govt. Polytechnic College, Kaduthuruty	CT			1													
Women's Polytechnic College, Kozhikode	CP					1											
Govt. Polytechnic College, Adoor	ME									1							
Govt. Polytechnic College, Pala	EL									1							
Govt. Polytechnic College, Kothamangalam	ME												1				
Govt. Polytechnic College, Koratty	TT														1		
SSM Polytechnic College, Tirur	AU													1			
Swamy Nityananda Polytechnic College, Kanhangad	AU													1			

Codes for Special Reservation Categories

S. No	Category	Code
1	Sports quota	SP
2	Nominees from Lakshadweep	LD
3	Nominees from Andaman & Nicobar Islands	AN
4	Nominees from Jammu & Kashmir	JK
5	Nominees from Motor Vehicles Department	MD
6	Repatriates from Burma	BR
7	Repatriates from Ceylon	CR
8	NCC	CC
9	Orphan Students	OR
10	Children of Ex Service man from Kerala	XS
11	Children of Serving Defence personal from Kerala	SD
12	Children of CRPF Personal from Kerala	CP
13	Dependents of Defence personal Killed, Missing, disabled	DK
14	Certificate holders in Textile Technology	TX
15	Anglo Indian Community	AI
16	Persons with Disability	PH

ANNEXURE-VI

LIST OF SCHEDULED CASTES (Reservation Group : SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) Vide Part VIII – Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002 The Constitution (Scheduled Caste) Order (amendment) Act 2007]

- 1 Adi Andhra
- 2 Adi Dravida
- 3 Adi Karnataka
- 4 Ajila
- 5 Arunthathiyar
- 6 Ayyanavar
- 7 Baira
- 8 Bakuda
- 9 Bathada
- 10 Bharathar (Other than Parathar), Paravan
- 11 Chakkiliyan
- 12 Chamar, Muchi
- 13 Chandala
- 14 Cheruman
- 15 Domban
- 16 Gosangi
- 17 Hasla
- 18 Holey
- 19 Kadaiyan
- 20 Kakkalan, Kakkan
- 21 Kalladi
- 22 Kanakkan, Padanna, Padannan
- 23 Kavara (other than Telugu speaking or Tamil speaking Baliya Kavarai, Gavara, Gavarai, Gavarai Naidu, Baliya Naidu, Gajalu, Baliya or Valai Chetty)
- 24 Koosa
- 25 Kootan, Koodan
- 26 Kudumban
- 27 Kuravan, Sidhanar, Kuravar, Kurava, Sidhana
- 28 Maila
- 29 Malayan [In the areas comprising the Malabar District as specified by Sub-section (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)].
- 30 Mannan, Pathiyan, Perumannan, Vannan, Velan
- 31 Moger (other than Mogeyar)
- 32 Mundala
- 33 Nalakeyava
- 34 Nalkadaya
- 35 Nayadi
- 36 Pallan
- 37 Palluvan
- 38 Pambada
- 39 Panan
- 40 Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
- 41 Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
- 42 Puthirai Vannan
- 43 Raneyar
- 44 Samagara
- 45 Samban
- 46 Semman, Chemman, Chemmar

- 47 Thandan
- 48 Thoti
- 49 Vallon
- 50 Valluvan
- 51 Vetan
- 52 Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only).
- 53 Nerian

LIST OF SCHEDULED TRIBES (Reservation Group : ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII –Kerala – Second Schedule Notified in the Gazette of India dated 8.1.2003]

- 1 Adiyar
- 2 Arandan [Arandanar]
- 3 Eravallan
- 4 Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan
- 5 Irular, Irulan
- 6 Kadar [Wayanad Kadar]
- 7 Kanikkaran, Kanikkar
- 8 Kattunayakan
- 9 [Kochuvelan]
- 10 Koraga
- 11 Kudiya, Melakudi
- 12 Kurichchan [Kurichiyar]
- 13 Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman
- 14 Kurumbas, [Kurumbar, Kurumban]
- 15 Maha Malasar
- 16 Malai Arayan [Mala Arayan]
- 17 Malai Pandaram
- 18 Malai Vedan [Malavedan]
- 19 Malakkuravan
- 20 Malasar
- 21 Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
- 22 Malayarayar
- 23 Mannan
- 24 Muthuvan, Mudugar, Muduvan
- 25 Palleyan, Palliyar, Palliyar, Paliyan
- 26 Paniyan
- 27 Ulladan, [Ullatan]
- 28 Uraly
- 29 Mala Vettuvan (in Kasaragod & Kannur districts)
- 30 Ten Kurumban, Jenu Kurumban
- 31 Thachanadan, Thachanadan Moopan
- 32 Cholanaikkan
- 33 Mavilan
- 34 Karimpalan
- 35 Vetta Kuruman
- 36 Mala Panikkar

LIST OF OTHER ELIGIBLE COMMUNITIES (Reservation Group : OEC)

- 1 Chemman/Chemmar
- 2 Madiga
- 3 Pulluvan
- 4 Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)
- 5 Chakkamar

- 6 Varnavar
- 7 Kudumbi
- 8 Dheevara/Dheevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal,
- 9 Mokaya, Bovi, Mogayar and Megavirar Peruvannan
- 10 Scheduled Castes converts.
- 11 Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair
- 12 Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar area alone)
- 13 Pathiyan (other than Dhobies)
- 14 Allar (Alan)
- 15 Malavettuvan
- 16 Malamuthan
- 17 KunduVadiyan
- 18 Thachanadan Moopan
- 19 Wayanad Kadar
- 20 Kalanadi
- 21 Chingathan
- 22 Malayalar
- 23 Malapanicker
- 24 Urindavan
- 25 Marati
- 26 Pulaya Vettuvan (except in the areas of eastwhile Cochin State)

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES

[Vide G.O.(P) 208/66/Edn. dated 02-5-1966] & G.O (MS) No. 95/08/SCSTDD dated: 6.10.2008

[See Clause 4.6.2]

- I Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava (**Reservation Group : EZ**)
- II Muslims (all sections following Islam) (**Reservation Group : MU**)
- III Latin Catholics other than Anglo-Indians (**Reservation Group :LC**)
- IV (a) SIUC
(b) Converts from Scheduled Castes to Christianity
- V Kudumbi (**Reservation Group :KU**)
- VI Other Backward Hindus (**Reservation Group : OH**)
 - 1 Agasa
 - 2 Arayas including Valan, Mukkuvan, Mukaya,Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
 - 3 Aremahrati
 - 4 Arya including Dheevara/Dheevaran Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta,Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
 - 5 Bestha
 - 6 Bhandari or Bhondari
 - 7 Boya
 - 8 Boyan
 - 9 Chavalakkaran
 - 10 Chakkala (Chakkala Nair)
 - 11 Devadiga
 - 12 Ezhavathi (Vathi)
 - 13 Ezhuthachan, Kadupattan
 - 14 Gudigara
 - 15 Galada Konkani
 - 16 Ganjam Reddies
 - 17 Gatti
 - 18 Gowda
 - 19 Ganika including Nagavamsom
 - 20 Hegde
 - 21 Hindu Nadar

- 22 Idiga including Settibalija
- 23 Jangam
- 24 Jogi
- 25 Jhetty
- 26 Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka
- 27 *****
- 28 Kalarikurup or Kalari Panicker
- 29 Kerala Muthali
- 30 Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair.
- 31 Kalavanthula
- 32 Kallan including Isanattu Kallar
- 33 Kabera
- 34 Korachas
- 35 Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegarra.
- 36 Kannadiyans
- 37 Kavuthiyar
- 38 Kavudiyaru
- 39 Kelasi or Kalasi Panicker
- 40 Koppala Velamas
- 41 Krishnanvaka
- 42 Kuruba
- 43 Kurumba
- 44 Maravan (Maravar)
- 45 Madivala
- 46 Maruthuvar
- 47 Mahratta (Non-Brahman)
- 48 Melakudi (Kudiyan)
- 49 Mogaveera
- 50 Moili
- 51 Mukhari
- 52 Modibanda
- 53 Moovari
- 54 Moniagar
- 55 Naicken including Tholuva Naicker and Vettilakkara Naicker
- 56 Padyachi (Villayankuppam)
- 57 Palli
- 58 Panniyar or Pannayar
- 59 Parkavakulam (Surihiman, Malayaman, Nathaman, Moopnar and Nainar)
- 60 Rajapuri
- 61 Sakravar (Kavathi)
- 62 Senaithalaivar, Elavania, Senaikudayam
- 63 Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty
- 64 Tholkolan
- 65 Thottiyar
- 66 Uppara (Sagara)
- 67 Ural Goundan
- 68 Valaiyan
- 69 Vada Balija
- 70 Vakkaliga
- 71 Vaduvan (Vadugan)
- 72 Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeaswar, Matapathi and Yogi)
- 73 Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
- 74 Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
- 75 Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan

- 76 Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries
- 77 Chakkamar
- 78 Mogers of Kasaragod Taluk
- 79 Maratis of Hosdurg Taluk
- 80 Paravans of Malabar area excluding Kasaragod Taluk
- 81 Peruvannan (Varnavar)

ANNEXURE VII

INTER-CASTE MARRIAGE CERTIFICATE

FOR SON / DAUGHTER OF INTER -CASTE MARRIED COUPLES

Certified that Master/Kum.....
an applicant for admission to Diploma Courses in Polytechnic Colleges
2009-10, is the son/ daughter of an inter-caste married couple, and his/her
father Shri.....
belongs toCommunity and his/ her mother
Smt..... belongs to community.

Place: Signature of Village Officer / Tahasildar:

Date: Name of Village Officer / Tahasildar:

Name of Village & District:

(Office Seal)

ANNEXURE VIII

No.....

Village Officer.....

Date.....

NATIVITY CERTIFICATE

(G.O.MS No. 205/83, Dated. 26.02.1983)

Certified that Sri/Smt/Kumari.....
S/o., D/o., W/o., Sri. Smt.,
.....is a
native ofdesom ofvillage
.....Taluke,of.....District, in the state of Kerala.

(Seal)

Village Officer

(ANNEXURE IX)
Undertaking from the Students as per the provisions of anti - ragging verdict by the Hon'ble Supreme Court

I, Mr./Ms., selected to Diploma courses inat , do hereby undertake on this day.....month.....year , the following with respect to above subject.

- 1) That I understand the directives of the Hon'ble Supreme Court of India on anti-ragging.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, State / Union Government and the Institute authorities for the purpose from time to time.

Signature of Student

I hereby fully endorse the undertaking made by my child / ward.

Signature of Mother / Father and or Guardian

Witness:

ANNEXURE X

AUTHORISATION LETTER

SUBMITTED BY AN AUTHORISED REPRESENTATIVE/PROXY OF CANDIDATE

I (Name of Candidate) Son / Daughter of Shri/Smt.
....., do hereby authorize Shri. / Smt.
.....
..... (Name & Address of the person being authorized) to represent me to
report at the allotment venue for admission to the Polytechnic Colleges, 2008-09. The signature of the person
authorized is attested below by a Gazette Officer.

Signature of Candidate :

Photograph of
Candidate
attested by a
Gazetted
Officer

Name :

Address :

.....

.....

.....

*(Gazetted Officer to
Attest the Photograph)
Representative*

Signature of Authorised :
.....

(ATTESTED)

Photograph of
Authorised
representative
Attested by the
Candidate

Signature of the candidate

*(Candidate to sign
Over the Photograph)*

UNDERTAKING

I, undertake that the decision taken if any, by my Authorised Representative at the allotment venue shall be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorised representative on my behalf.

Place
Date

Signature of Candidate

INSTRUCTION TO CANDIDATES FOR FILLING THE APPLICATION FORM

The candidate will be solely responsible for the incorrect / incomplete filling of the application form and its consequent invalidation. Therefore candidate has to exercise due care in filling the application. Read the Prospectus carefully before filling the application form. Items 1 to 23 has to be made by the candidate in his own hand writing using ball point pen.

1. Write the name of the district where the candidate seeks admission.
2. Tick the streams in which the candidate seeks admission.
3. Write the full name of the candidate in English Block letters with initials exactly as in the SSLC/ Equivalent examination.
4. Specify the sex of the candidate, Write Male or Female as the case may be.
5. Write the Nationality of the candidate.
6. Write the date of birth of the candidate in DD/MM/YYYY format.
7. Write the Native District as given in the Nativity Certificate. * (See Cl. 8.3.)
8. Indicate whether you wish to apply under tuition fee waiver scheme (see Cl.5)
9. a. Write the Community to which the candidate belongs. * (See Cl. 4.6.2 & Cl. 8.3.7).
b. Tick the relevant community codes. (See Annexure III & Annexure VI).
10. Tick the box, if the candidate is from Other Eligible Communities (OEC). (See Cl. 4.7.2 and Annexure VI).
11. Write the Annual family income. * (See Cl.4.6.2 a & Cl.5).
12. Write the Community & Community code, if the candidate is eligible for reservation for children of Inter-Caste marriage couples under SEBC/SC/ST (See Cl.4.6.2.d & e ,& Annexure III & Annexure VI).
13. Write whether the candidate has passed ITI (Yes / No, Strike out the irrelevant one)*.
14. Write whether the candidate has passed VHSE (Yes / No, Strike out the irrelevant one)*. If yes, Write the VHSE code. (See Annexure IV).
15. Write whether the candidate is eligible for the reservation for “Persons with Disabilities” as per Cl. 4.1, Cl.4.5 & Cl.5), (Yes / No, Strike out the irrelevant one)*.
16. Tick the relevant categories if the candidate is eligible for special reservations as per Cl. 4.5 * (See Annexure V).

17. a. Tick the qualifying examination the candidate has passed. If you have passed examination other than SSLC, THSLC, ISCE or CBSE, Tick against others.*
b. Write the year of passing, register Number and the total number of papers as per the scheme of examination.
c. Write the number of chances taken to secure the eligibility for higher studies in SSLC/THSLC/ Equivalent examination.
18. Write the name of individual papers, Marks / Grade for each paper in the order in the mark list of SSLC/ THSLC/ Equivalent examination. Those who have passed in the old scheme Prior to Grading system should only write the maximum marks and the marks obtained in the respective subjects. Those who have obtained eligibility for higher studies in the Grading system and who are having Marks as well as grade should also write the maximum marks and marks obtained in each subject.
19. Option Form: Here write choice of courses the candidate seek admission, in the order of their preference. Institution code and Branch Code should be noted against each preference. Candidate can exercise for any number of courses available in the district. Allotment will be based on the options exercised. Candidate will not be considered for a course at an institution in the district for which option is not given.
20. Write the mailing address completely and clearly in capital letters with PINCODE & District.
21. a. Write the name of Father / Mother / Guardian.
b. Write the relationship of Guardian with the candidate.
c. Write the occupation of the guardian.
22. Write the Contact phone number of the candidate.
23. Tick against the list of copies of certificates attached. Attach documents as required to claim Reservation / other claims.

*** Needs copies of supporting documents. Read the prospectus carefully before filling the application form. Supporting documents should be submitted along with the application form to avail the claims of Qualification, Date of birth, Domicile, Reservations etc included in the application.**