

No.Spl.Cell/LDC/2009/1.

Directorate of Technical Education,  
Thiruvananthapuram,  
Dated: 12/11/2009.

**CIRCULAR**

Sub: - Education - Technical - Preparation of Gradation & Seniority Lists of  
LD Clerks in accordance with District wise Recruitment Rules – Bio-data  
Publishing of – reg.

Ref: - This office circular of even No. dated.13.10.2009.

In continuation to the circular read above, **Bio-data** in respect of LD Clerks who entered service in this Department, during the period from 1.4.1988 to 31.3.2009 is appended herewith. Mistakes/omissions, if any, shall be reported to the **Special Cell**, along with copies of relevant documents to prove the claim, duly attested by the Head of Institution **on or before 20.11.2009 4PM** enabling to publish the Gradation & Seniority Lists within the stipulated time.

Heads of Institutions are requested to make sure that the data in respect of staff in their institution are correctly included and that a certificate to the effect is furnished in time.

The details of persons appointed prior to 01.04.88 and whose names not incorporated in any of the Gradation Lists will also be reviewed on receipt of complaints from them.

Director of Technical Education