

**MINUTES OF THE MEETING OF THE SUPERINTENDENTS OF TECHNICAL  
HIGH SCHOOLS CONVENED AT CD CENTRE KALAMASSERY ON 25.06.2010.**

The meeting started at 11 AM with Shri. K.P. Salim kumar, Senior Joint Director (PS) in the chair.

The following officers attended the meeting.

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| 1  | Sri. K.P. Salim Kumar    | Senior Joint Director (PS)                       |
| 2  | Sri. K.P. Ajayakumar     | Deputy Director (General)                        |
| 3  | Smt. Lizy Joseph         | THS, Kadaplamattom                               |
| 4  | Sri. V. Venugopalan Nair | Superintendent, THS, Ulloor                      |
| 5  | Sri. R.S. Sajeevkumar    | Superintendent, THS, Nedumangad                  |
| 6  | Sri.M. Aboobacker Kunju  | Superintendent, THS, Krishnapuram                |
| 7  | Sri. P.N. Viswambharan   | Superintendent, THS, Palakkad                    |
| 8  | Sri. Sukumaran. A.N      | Superintendent, THS, Mulanthuruthy               |
| 9  | Sri. Joseph Kurian       | Superintendent, THS, Elanji                      |
| 10 | Sri. Raghavan. T.P       | Superintendent, THS, Kannur                      |
| 11 | Sri. K. velayudhan       | Superintendent, THS, Kozhikode                   |
| 12 | Sri. Sugathakumar. K.C   | THS Vatakara                                     |
| 13 | Sri. Joseph. E.D         | THS, Varapetty                                   |
| 14 | Sri. Moidu. V            | Engg. Instructor, THS, Mananthavady              |
| 15 | Sri. P.S. Prasannan      | Superintendent, THS, Ezhukone                    |
| 16 | Sri. Harikumar. G        | Superintendent, THS, Pala                        |
| 17 | Sri. Vijayan Nair. K     | Superintendent, THS, Kavalam                     |
| 18 | Sri. Santhoshkumar. C.B  | Superintendent, THS, Kurichy                     |
| 19 | Sri. C.S. Anilkumar      | THS, Kodungallur                                 |
| 20 | Sri. Augustine Kuriakose | Superintendent, THS, Purappuzha                  |
| 21 | Sri. R.K. Sidharthan     | Superintendent (in-charge)THS, Adimali           |
| 22 | Sri. P.T. Joseph         | Workshop Foreman, THS, Payyoli                   |
| 23 | Sri. Rajan Koodali       | Engg. Instructor, THS, Cheruvathur               |
| 24 | Sri. M.. Vijayan         | THS, Ayavana                                     |
| 25 | Sri. E.K. Surendran      | Superintendent, THS, Kanjirappally               |
| 26 | Sri. M.O. Abdul Nizar    | Superintendent, THS, Haripad                     |
| 27 | Sri. K. Mohammed kutty   | Superintendent, THS, Kokkur                      |
| 28 | Sri. E.P. Babu           | Superintendent (in charge) THS, Vannapuram       |
| 29 | Sri. Mohandas. P         | Superintendent (in charge) THS, Chittur          |
| 30 | Sri. Abdurahiman. C.M    | Superintendent (in charge) THS, Manjeri          |
| 31 | Sri. Saidu. K.M          | Superintendent, THS, Shoranur                    |
| 32 | Sri. E.D. Varghese       | Engineering Instr (in charge)                    |
| 33 | Sri. Baby George         | Superintendent, THS, Pampady                     |
| 34 | Sri. T.D. Stanly         | Full addition charge Superintendent, THS, Teekoy |
| 35 | Sri. C.K Abdu Rahiman    | Engg. Instructor, THS, Naduvil                   |
| 36 | Sri. T. Prakashan        | Foreman, THS Naruvambram                         |
| 37 | Sri. P.T. Joy            | Superintendent, THS, Thrissur                    |
| 38 | Sri. K.V. Ramachandran   | Superintendent, THS, Sulthanbathery              |

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| 39 | Sri. Babu. V          | Head Clerk, THS, Mogralputhur  |
| 40 | Sri. K.P. Sunil kumar | Superintendent, Academic/Planning Section<br>DTE, Thiruvananthapuram |
| 41 | Sri. Sulaiman         | Asst. Director, RDTE, Kothamangalam                                  |

Sri. N.K. Rajan, Joint Director, CD Centre, Kalamassery had welcomed the gathering. He shared his concerns on the shortage and downfall of students experienced in Technical High Schools of the state and stressed the need for revamping of curriculum and medium of instruction as to attract the THSLC course as per the recommendation of the committee constituted for this purpose.

The officers attended the meeting has then introduced themselves.

The Senior Joint Director in his presidential address pointed out the lapses being noticed from the part of heads of Technical High Schools in not stipulating time schedule in their institutions. Even the fixed time schedules of class work are deviated as per the convenience of staff members. The Senior Joint Director (PS) warned such ill healthy practices prevalent in almost all Technical High Schools and warned of stringent action against the responsible officers. The existing working hour schedule is 9 to 4.30 and the Superintendents are empowered to extend by 15 minutes without occurring any shortage in working hours.

The Senior Joint Director has then analyzed the status and progress of Technical High Schools where the intake was increased from this year. Certain schools reported hat the increased strength had not been able to implement due to the lack of applicants (eg. THS, Varapetty, Pampadi (Kottayam, THS, Mogralputhur etc) whereas some other Technical High Schools pointed out the success in implementation of the increased intake (eg. THS Adimali, THS, Kanjorappally, THS, Kokkur etc). Some of the Superintendents demanded additional facilities for the successful implementation of the increase. Superintendent, THS, Kavalam requested initiative from the Directorate for providing permanent land and building for the institution.

### **Academic Effectiveness**

The Senior Joint Director directed the Superintendents to propose additional courses or new courses in place of the existing courses as per requirement. It was suggested that the parents and public are to be acknowledged that 6 years B.Tech

acquisition method after the THSLC through Lateral Entry. PTA of the institutions are to be advised to meet expenditure for engaging additional guest faculty to enhance English knowledge to THS students. Since the existing syllabus of English does not make room for sufficient English education required for secondary level, special English coaching to the students can be able to envisage the improvement of English knowledge in them.

### **Special Drive for English Education**

To impart qualitative English Education to THS students it is decided to address DPI to appoint one teacher each in THS with English Bed qualification. Courses and Training provided to teachers of general Education should be make available to teachers from that Department posted to THS also.

### **Mid Day Meal**

Taking into consideration of the suggestion of the Superintendents, it was decided to make request to Government for extending Mid day Meal scheme to 1<sup>st</sup> year THS students under this Department also.

### **Mobilization of funds from Institutional Development.**

It was suggested that the Superintendents would explore maximum possibility for obtaining MP/MLA funds and local body financial assistance for the development of their institutions concerned with the co-operations of local PTA and people's representatives.

### **Starting of Training Centres**

Senior Joint Director informed that Training Centres will be started in selected 12 Technical High Schools for imparting training to unemployed youth and students belonging to SC/ST categories utilizing the pooled fund under SCP/TSP schemes with complete financial assistance from the Government. This scheme would envisage social involvement in improving the Technical institutions under the Department.

### **Starting of Technical Higher Secondary Courses.**

It was informed that proposal for starting of Technical Higher Secondary Courses in Technical High Schools are under consideration of Government. The course is proposed to introduce in a phased manner to technical High Schools where infrastructural and physical facilities can be provided. As education up to 12<sup>th</sup> standard has come in force to the school education realms, Technical Higher Secondary courses are to be started inevitably to Technical High Schools.

### **TGMT Centres attached with THS.**

The Senior Joint Director has suggested the Superintendents to initiate action for providing permanent buildings to TGMT centres with in the THS compound where they are attached with. Since District Panchayat has the financial control over TGMT Centres, funds for this purpose can be obtained from them.

### **Internet Connectivity**

The head of all Technical High Schools should ensure that their institution has been extended with Internet connectivity.

### **Vacancy of Engineering Instructors/Workshop Foreman**

Superintendents of many Technical High Schools have described their difficulties experienced by them due to the lying vacant of posts of Engineering Instructor and Workshop Foreman in those institutions. Senior Joint Director has directed these Superintendents to fill up these vacancies appointing guest faculty by observing the proper appointment formalities ensuring transparency.

### **Training Programmes to THS Faculty**

Joint Director, CD Centre has assured that training programme to faculty of Technical High Schools, GCI and TGMT will be finalized and the same will be arranged at the earliest. The courses conducted by NITTTR, Chennai for Polytechnic faculty will be executed to Technical High School Teachers also from this year onwards. The teachers can identify courses thereof from the announcements of NITTTR from their website and down loaded applications can be forwarded through CD centre.

**THS Admission**

Considering the views of the Superintendents it has been decided that from next year onwards the notification of admission to THS will be made more descriptive elaborating the scope and merit of THS Education through press release from the DTE.

The AN session of the meeting was presided over by Deputy Director (General)

**Syllabus of II Year (Std. IX)**

The syllabus of (II year THS) General subjects has been changed and the Joint Director, Curriculum Development Centre has entrusted to enable revised curriculum finalization in consultation with SCERT.

**Revision of remuneration Part-Time Malayalam Teachers.**

The hourly remuneration admissible to Guest Part Time Malayalam Teacher has been increased from Rs.60/- to Rs.100/- per hour.

**Syllabus revision**

It is decided to prepare the lesson plan to general subjects urgently and the same will be made available by July itself. Superintendent, THS, Ulloor will coordinate the works on this by utilizing the service of High School Assistants.

Recommendation of the revision of Technical subjects and change of mediums of instructions of the committee headed by the committee entrusted to this purpose will be decided later.

**Correction of Date of birth of Students.**

Date of birth correction application of students of 1<sup>st</sup>, 2<sup>nd</sup> will be decided by the Deputy Director General. The application in this regard from students of 3<sup>rd</sup> year will also be entertained by the D.D till the candidates are registered for the THSLC public exam.

### **THS Youth Festival**

33<sup>rd</sup> THS Youth Festival is decided to be conducted from 21/01/11 to 23/1/11 at THS, Ulloor. Superintendent, THS Ulloor informed that steps in this regard including Logo publications are being initiated.

It is decided that the Silver Medal Test for Electrical and Electronics Trades will be conducted at THS Ulloor and that of Fitting, Turning, Welding Trades at THS, Nedumangad.

### **THS, Athletic Meet**

The THS Athletic Meet of 2010-11 is decided to be conducted from 05/01/2011 to 08/01/2011 at THS, Manjeri.

### **Contribution to THS Youth Festival & THS Athletic Meet**

Students contribution to Youth Festival will be Rs.50/- and Rs.40/- per student to Athletic meet. Institutional contribution will be Rs.300/- each to both these events.

The Deputy Director directed the Superintendents to identify the posts of Tradesman and Trade Instructor in the abolished Trades as existing in their institutions and reported to the Directorate urgently. It was also directed to ensure that annual physical stock verification of stores, furniture, machinery, equipments, materials etc are conducted. Write off procedures as per Rules should be followed.

The meeting came to its close at 3.30 Pm.

Sd/-

K.P. SALIM KUMAR  
**SENIOR JOINT DIRECTOR (PS)**

To

1. Superintendents of Technical High Schools
2. The Joint Director, RDTE, Kothamangalam/Kozhikode.
3. The Joint Director, CD Centre, Kalamassery.

FORWARDED/BY ORDER

**SUPERINTENDENT**

HA/- 12.07