

**Office of the
DIRECTORATE OF TECHNICAL EDUCATION
THIRUVANANTHAPURAM**

No. EB3 / 19043 / 2010

Dated: 31 /05/2010

C I R C U L A R

Ref: - G.O (P) 45/75/H.Edn dated 17.03.1975

As per the Government Order cited, the vacancies of Tradesman arising time to time will be filled by Transfer appointment among the last grade servants who possess ITI/JTSLC (THSLC)/KGTE/KGCE/City Guild Examination or other equivalent qualification (higher qualifications in the same faculty will also be considered) and whose probation is got declared. In the absence of qualified hands in the Department the vacancies will be reported to KPSC. For avoiding delay in preparing list of qualified hands by inviting application through notification from time to time when the vacancy arises; the process of registering the candidature for Tradesman by Transfer appointment method is computerised and is made available in the department site-www.dtekerala.gov.in/emp. **All qualified and willing candidates in the department has to make this opportunity by promptly registering their details online through this site as soon as they get qualified. There will not be any further notification for inviting application for this post departmentally.** As and when the vacancy arises, the selection will be made from the candidates registered online. If registered hands for a trade are not available at the time of arising of vacancy, it will be reported to KPSC and there will not be further claim for those posts. The procedure of registering application is as follows:

1. Login to the site www.dtekerala.gov.in/emp, fill the required details and submit it.
2. After submitting the registration form, printout of the registration form has to be taken.
3. Signed copy of the application form has to be submitted to the Head of institution / office along with relevant documents (PSC advise, Probation, Education Qualification etc) dully attested by the Head of the institutions. Hardcopies of applications without online registration will not be entertained for the selection procedure.

All the Heads of Institutions/Offices (Government only) under the Department are requested to forward the details of incumbents through online as well as hardcopy after verifying the details with Service Book and the documents, along with attested copies of original certificates (not “Net copies of certificates proving education qualification) as and when they submit the signed application. Delay in processing should be avoided as the incumbent may lose chance. The Online verification and forwarding of application can be done through the Departmental Online Reporting site : www.dtekerala.gov.in/mis by the usual procedure assigned to Data Entry Officer (Establishment Clerk), Verifying Officer (Establishment Superintendent) and Approving Officer (Principal).

Application of those incumbents who are qualified within 20.6.2010 will be considered as eligible for ‘By transfer appointment’ of the vacancies of Tradesman arising till 30.6.2010 which have not been reported to KPSC. Hence qualified and willing candidates from the department should submit their signed application with relevant documents before 20.6.2010 to the Head of institution / Office. The Heads of the institutions / Offices are requested to verify and forward applications (On-line and Hardcopy with attested copies) and to report vacancies (Online) so as to reach this office within 30.07.2010. This is a one time announcement of dates, here after the process will be automated as mentioned above.

Sd/-
DIRECTOR OF TECHNICAL EDUCATION

To

1. The Heads of Institutions / Offices under DTE
2. EA section
3. ED Section
4. Planning Section

Forwarded/By Order

Superintendent